

Memorandum of Understanding - MOU

Between The Children's Centre of The Ministry of Women Empowerment,
United Nations Children's Fund and Lambrineu Foundation
On implementing Child Protection Program in the Multipurpose Building
Lampaya, Lhoknga
Aceh Besar

Lambrineu Foundation, Unicef and Children's Centre KPP, have agreed on working together on the Child Protection Program for the children victims of tsunami disaster, as well as other vulnerable children in Lampaya Village Sub. District Lhoknga, Aceh Besar.

This agreement defines the roles, tasks and responsibilities of each party as the following:

Lambrineu Foundation, as a part and the owner of the Multi Purpose Building in Lampaya Village, supports to the things describes bellow:

1. Provide space for children under 15 to play within play group program.
2. Provide space for office of Children's Centre KPP.
3. Provide payment on water, electricity bill and building maintenance, particularly for the room where the children play.
4. Coordinate the needs of children to the CC KPP.

Unicef, as a supporting institutions for the CC KPP, provides support in the below areas:

1. Cover the operating expenses for the volunteers of CC KPP providing daily service to the children.
2. Provide technical support in the field of Tracing and family Reunification, Psychosocial and Child abuse Protection Program.
3. Provide regular playing and education supplies.
4. Provide managing staff of Children's Centre KPP with technical advice, guidance, information, in order to improve the quality of the service provided to the children.

Children's Centre KPP which has a number of volunteers with various expertise conducts to the following tasks.

1. Provide skilled volunteers who will organize daily group programmes for children.
2. Provide needs assessment in the community and design appropriate group programmes, in coordination with the management of CC KPP, Lambrineu Foundation and Unicef.
3. Organize the room of children and the office of CC KPP.
4. Provide weekly activity workplan and disseminate it to the community (with copy to Unicef).

5. Recruit and train the local volunteers in order to have sustainable community participation. In addition, to organize a community group (with selected parents, teachers, civil and religious authorities) as a permanent reference for the CC management.
6. Provide monthly reports and send it to the management of CC KPP, Lambrineu Foundation, Unicef and Nanggroe Aceh Darussalam (NAD).
7. Working together with other institution in the building and, where possible, look for operational synergies.

Management of CC KPP, Lambrineu Foundation and Unicef agreed to have an evaluation meeting at least once in three month to see how the program of play group work.

KPP will ensure that the beneficiaries of their local CC will have access to the new building in order to avoid disruption of the service currently provided to the community.

Additional issues, presently not covered by this MOU, will be discussed and agreed directly between the management of CC KPP, Lambrineu Foundation and Unicef.

This MOU has an initial duration of one year and can be further extended upon written acceptance of the parties.

Signed in Lampaya, Aceh, on 9 November in the year 2005.

Deputy Assistant
Civil Right and Children Participation Division
Ministry of Women's Empowerment

.....
DRA. SRI PARDINA PUDIASTUTI, MSc.

Lambrineu Foundation
Managing Director

Chairman

Treasurer

.....
HANS NIJHOFF

.....
HASBALLAH M. SAAD

.....
ELMAR BOUMA

Unicef
Chief of Field Office

.....
EDOUARD BEIGBEDR

KONSEP

Nota Kesepahaman

Antara Children's Centre Kementerian Pemberdayaan Perempuan,
Yayasan Lambrineu dan United Nations Children Fund (Unicef)
Tentang
Kegiatan Child Protection di Gedung Serba Guna
Desa Lampaya Kecamatan Lhoknga
Aceh Besar

Deleted: ¶

Yayasan Lambrineu, Kantor Unicef Banda Aceh dan Children's Centre KPP (CC KPP), sepakat untuk melakukan kerja sama dalam program perlindungan anak-anak korban tsunami di Desa Lampaya Kecamatan Lhoknga Kabupaten Aceh Besar.

Dalam kerja sama tersebut masing-masing pihak mempunyai peran dan melaksanakan tugas pokok serta fungsi sebagai berikut:

Yayasan Lambrineu selaku pihak yang membangun gedung serba guna di Desa Lampaya Kecamatan Lhoknga memberikan dukungan fasilitas sbb:

1. Menyediakan ruangan untuk bermain anak (play group) di dalam gedung serba guna Desa Lampaya.
2. Menyediakan ruangan untuk kantor pengelola kegiatan Children's Centre KPP.
3. Membayar kebutuhan Listrik, Air dan Maintenance gedung atau ruangan untuk kegiatan anak.
4. Melakukan koordinasi dengan pengelola Children's Centre KPP untuk hal-hal yang berhubungan dengan kegiatan bermain anak.

Formatted: Dutch (Netherlands)

Unicef sebagai pihak donor kegiatan Children's Centre KPP melakukan hal-hal sebagai berikut:

1. Memberikan dukungan daily services allowance (DSA) bagi pengelola Children Centre KPP.
2. Memberikan dukungan konsultasi program perlindungan anak bidang tracing, psychosocial dan child abuse protection.
3. Memberikan bantuan penyediaan alat permainan edukatif bagi anak-anak.
4. Membantu menyediakan jaringan komunikasi dan informasi bagi pengembangan Children Centre khususnya perlindungan anak di bawah lima tahun, misalnya penyediaan bantuan psycholog, dokter dll bila diperlukan.

Children's Centre KPP melaksanakan tugas dan fungsi sebagai berikut:

1. Menyediakan tenaga pengelola (volunteers) program bermain anak (play group) yang memiliki keahlian sesuai dengan kebutuhan anak.
2. Membuat need assessment play group dan mengkoordinasikan hasilnya dengan pihak management CC KPP, Unicef dan Yayasan Lambrineu.

3. Mengatur ruang kantor dan ruangan bermain anak, menentukan jadwal bermain berdasarkan kelompok umur anak, dan menyampaikannya kepada masyarakat Lampaya.
4. Mengelola program play group bagi anak umur lima tahun ke bawah berdasarkan standar operasional prosedur pengelolaan play group.
5. Melatih dan melibatkan tenaga local (Lampaya) dalam kegiatan bermain anak dengan maksud untuk pemberdayaan masyarakat local.
6. Membuat laporan berkala bulanan kepada manajemen CC KPP, Unicef dan Yayasan Lambrinue.
7. Bekerjasama dengan pihak lain yang sama-sama bekerja di gedung serba guna Desa Lampaya.

Manajemen CC KPP, Kantor Unicef Banda Aceh dan Yayasan Lambrinue melakukan evaluasi minimal setiap tiga bulan sekali untuk melihat perkembangan program dan mengambil langkah-langkah yang diperlukan.

Hal-hal lain yang diperlukan (dimasa mendatang) dan belum tercakup dalam Nota Kesepahaman ini akan diatur melalui koordinasi pihak CC KPP, Unicef dan Yayasan Lambrinue.

Ditandatangani di Jakarta, pada hari Selasa, tanggal 8 nopember 2005.

Asisten Deputi
Urusan Hak-Hak Sipil dan Partisipasi Anak
Kementerian Pemberdayaan Perempuan Republik Indonesia

.....
DRA. SRI PARDINA PUDIASTUTI, MSc.

Yayasan Lambrinue
Managing Director Community Home

.....
HANS NIJHOFF, MSc

Unicef
Child Protection Section

.....
ROBERTO BENES

Formatted: Dutch (Netherlands)

